The Incentive Program will run from the period of SEPTEMBER 15th through MAY 15th each year <u>unless otherwise stated</u>. When awarding points that have a deadline date, we will be using the date and time of the emails delivered to the O5 Office.

No extra points will be awarded to those chairs who submit more than one report for the month or reporting period. No points will be awarded for any paperwork received that is not covered by the Incentive Program.

<u>Please Note:</u> We will only be allocating points for items sent electronically to <u>results@o5pba.ca</u>, <u>incentive@o5pba.ca</u>, <u>minutes@o5pba.ca</u>, <u>membership@o5pba.ca</u>, <u>entries@o5pba.ca</u> or <u>financials@o5pba.ca</u> this season. We can assure you that by submitting your information to one of these locations, anyone needing the information has access to it. There is "no" need to copy anyone such as office staff or board as they will get the email automatically. **Please ensure that the subject line of each email summarizes what is included and do not attach multiple items to multiple email addresses.**

Zone Coaching Co-ordinator Points:

25 POINTS will be awarded to Zone Coaching Co-ordinators who submit a copy of their Zone Association's Coaching Policy to the Provincial Office via incentive@o5pba.ca by November 6, 2023 (There can be no contradictions between any Zone Coaching Policy and the O5PBA Coaching Policy as outlined in the Green Book).

NCCP COACHING COURSES:

25 POINTS will be awarded **each time** a Zone holds a Community Coaching Clinic during the 2023-24 season with a minimum of **6** in attendance. Points will only be awarded if the appropriate forms for each course are submitted within 14 days of the course date, **or 10 POINTS** will be awarded if paperwork is received 15 - 30 days of the course date.

<u>50 POINTS</u> will be awarded **each time** a Zone holds an Introduction to Competition Coaching Clinic during the 2023-24 season with a minimum of 6 in attendance. Points will only be awarded if the appropriate forms for each course are submitted within 14 days of the course date, or <u>20 POINTS</u> will be awarded if paperwork is received 15 - 30 days of the course date.

<u>NOTE:</u> Local Coaching Co-ordinator must work with the Provincial Coaching Co-ordinator to schedule the courses, or no points will be awarded.

Continued on next page

10 POINTS for zone member in attendance of the following **ONLINE** courses during the 2023-2024 season:

- Tournament Director and Judge of Play
- Community Coach
- Introduction to Competition Coaching Clinic

Points will only be awarded if the appropriate forms for each course are submitted within 14 days of the course date.

<u>25 POINTS</u> will be awarded for any NCCP Change of Address Forms that are channelled through the Provincial Office via <u>incentive@o5pba.ca</u> as required.