



Ontario 5 Pin Bowlers' Association

2023-2024 Incentive Program

Incentive Program will run from the period of SEPTEMBER 15th through MAY 15th each year **unless otherwise stated**. When awarding points that have a deadline date, we will be using the date and time of the emails received.

No extra points will be awarded to those chairs who submit more than one report for the month or reporting period. No points will be awarded for any paperwork received that is not covered by the Incentive Program.

Please Note: We will only be allocating points for items sent electronically to results@o5pba.ca, incentive@o5pba.ca, membership@o5pba.ca, minutes@o5pba.ca, entries@o5pba.ca or financials@o5pba.ca this season. We can assure you that by submitting your information to one of these locations, anyone needing the information has access to it. There is "no" need to copy anyone such as office staff or board as they will get the email automatically. **Please ensure that the subject line of each email summarizes what is included and do not attach multiple items to multiple email addresses.**

Zone/DC Association Points:

2023-2024 Banking/ Insurance Registration Form

50 Points will be awarded to all Zone and DC Associations who submit their Banking/Insurance Registration Form by email to financials@o5pba.ca on or before **October 16, 2023**.

Note: A loss of voting privileges will result if the Banking/Insurance Registration Form is not received by November 6, 2023.

Please keep in mind that this completed form is mandatory to have your funds protected. You must also submit the monthly report form-bank reconciliation, complete with bank statements and the President's signature for all accounts registered to your Association.

NOTE: If your Association fails to submit monthly reports with bank statements, in excess of two (2) months, your bonding insurance will be in jeopardy.

If the Banking/Insurance and Bonding Forms are all in the Office before **October 16, 2023**, both the Treasurer and the Zone will receive the points.

If the Treasurer does not submit the forms until **November 6, 2023**, only the Treasurer will get the points. No points will be allocated to the Zone/DC Association.

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Financial Agreements

Financial Agreements between the Zones and their DC Associations are made annually.

50 Points will be awarded to those Zone/DC Associations who file all appropriate Financial Agreements emailed to financials@o5pba.ca by **November 6, 2023**. Zone Associations that do not have DC's must complete the Zone Agreement Declaration Form to qualify for points.

Zone/DC Association Constitution and By-Law Submission

25 Points will be awarded to those Zone/DC Associations who submit their current Constitution and By-Laws. Revision/approval date must be clearly indicated on the front page of the document and emailed to incentive@o5pba.ca by **November 6, 2023**.

Fundraising Charities

100 Points will be awarded to those Zone/DC Associations who participate in fundraising for Special Olympics.

50 Points will be awarded to those Zone/DC Associations who participate in fundraising for any other charitable group(s) providing the Board of Directors and Provincial Office are aware of their efforts.

Note: Points will be awarded only if the Association has completed the Zone/DC Fundraising Form and emailed to incentive@o5pba.ca on or before **November 6, 2023** AND the appropriate share has been submitted the Ontario 5 Pin Bowlers' Association, where applicable. The Final Fundraising Report Form points will be awarded if sent to incentive@o5pba.ca on or before May 1, 2024.

Booster Club Program

50 Points will be awarded to those Zones/DC Associations who participate in the Booster Club Program **AND** submit their Booster Club Order Form by email to incentive@o5pba.ca no later than **September 2, 2023**.

25 Points if Booster Club Order Form is received by **September 23, 2023**.

Lane Certification Program (Zone only)

50 Points will be awarded to those Associations whose lanes are certified and paperwork submitted to the Provincial Office by **September 9, 2023**,

25 Points will be awarded to those Associations whose lanes are certified and paperwork submitted to the Provincial Office by **September 23, 2023**,

10 Points will be awarded to those Associations whose lanes are certified and paperwork submitted to the Provincial Office by **October 7, 2023**,

No Points will be awarded to those Associations whose lanes are certified and paperwork submitted to the Provincial Office after **October 30, 2023**.

NOTE: No points will be awarded if paperwork is not submitted by email to incentive@o5pba.ca within the dates as detailed above.

BONUS Points: First 5 Associations completing their lane certification will receive the following bonus points: **25 points 1st, 20 points 2nd, 15 points 3rd, 10 points 4th, and 5 points for 5th.**

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Awards Program

50 Points will be awarded to those Zone/DC Associations who participate in the Awards Program.

100 BONUS Points will be awarded if the Zone/DC Association places an order for a complete season of required pins by **November 6, 2023** or **10 Points** if the Zone/DC Association places an order monthly (**80 points** max.). **Note:** One (1) particular pin from each category does not constitute a season's order. To receive full points, a min. of 40 pins (this should include a variety of pins) should be placed, and should also include Specialty pins (i.e. 400 Bar, Collection pin). The forms must also be emailed to incentive@o5pba.ca.

Zone/DC Supplementary Awards Program:

25 Points will be awarded to those Associations who run a Supplementary Awards Program and complete the Zone/DC Supplementary Awards Program Form. This form must be submitted to incentive@o5pba.ca on or before **November 6, 2023**.

Year-End Award Report Form

50 Points will be awarded to those Zone/DC Associations who submit the Year-End Awards Report Form on or before **May 6, 2024** to incentive@o5pba.ca. For ease in the Office, Year End Awards are to be submitted on the forms provided or on the forms downloaded from the O5 website.

Bowling School

25 Points will be awarded to Zone/DC Associations who reserve one (1) to four (4) spots for the 2022 Bowling School. Please email incentive@o5pba.ca by **January 15, 2024**.

Note: Points will only be awarded if the event takes place.

Hall of Fame

50 Points will be awarded to those Zone/DC Associations who email Applications to incentive@o5pba.ca for the O5PBA Hall of Fame in any of the Players, Builders, or Legends Divisions. Applications must reach the Provincial Office no later than **January 13, 2024** for consideration during the current season. Points will be awarded even if individuals are not inducted, however the application form must be fully completed.

Submission of New Zone/DC Life Members

25 Points will be awarded to those Zone/DC Associations who email any new Life Members granted by your Association in the 2023-2024 season to membership@o5pba.ca. Submissions must be emailed in a separate document (not in your Minutes) to the Provincial Office no later than **May 5, 2024**.

Nomination for Proprietor of the Year (Annual Meeting)

50 Points will be awarded to those Zone/DC Associations who email a potential nomination to incentive@o5pba.ca for Proprietor of the Year Award to be presented at the AGM. Points will only be awarded if paperwork is completed and includes a **full description and justification** of why the individual(s) is nominated. This must be done no later than **May 5, 2024**.

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Nominations for Appreciation Awards (Annual Meeting)

50 Points will be awarded to those Zone/DC Associations who email nominations to incentive@o5pba.ca for Appreciation Awards to be presented at the AGM. Points will only be awarded if paperwork is completed and includes a **full description and justification** of why the individual(s) is nominated. This must be done no later than **May 5, 2024**.

Zone/DC Instruction Clinics

10 Points per month will be awarded to those Zone/DC Associations who conduct instruction clinics and submit the completed Instruction Clinic Form by email to incentive@o5pba.ca within seven (7) days of the event.

Record Scores Report Form

50 Points will be awarded to those Zone / DC Associations who email the Final Record Scores Report Form to incentive@o5pba.ca on or before **July 01, 2024**. For ease in the Office, record scores are to be submitted on the forms provided or on the forms downloaded from the O5 website.

No Points will be awarded if the forms are not completed properly (i.e. all fields must be completed).

NOTE: When completing the date when the record score was bowled, please print the month as such (ex. 1 SEP 14). This will help in determining the actual month scores are bowled and help avoid confusion.

Notice to All – Zone/DC Associations: Points will be awarded for Records Scores submitted by July 01, 2024 in the 2024-2025 Incentive Program.