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September 5, 2023

To: Zone and Decentralized Association Presidents and Membership Chairs

SUBJECT: 2023-2024 Membership Submissions

## **Dear President / Membership Chair:**

This letter is written to you, to clarify the submission process of League Membership Listings.

While it was imperative to submit the Zone/DC Executive Listings with accompanying 2023-2024 membership application forms for all the Association Board of Directors to the O5 office. It is not necessary to submit all your Leagues 2023-2024 forms.

The Membership Chair can modify last year's League Membership Listing to start the process for this season. If copies are required, Rhonda will provide them upon request. The 2023-2024 Membership Application forms can be downloaded from the O5 website for all wishing to either renew or purchase a new membership.

The League Registration Form and the updated League Listings are to be sent electronically to incentive@o5pba.ca.

The original 2023-2024 Membership Application forms are to stay in the possession of the Zone/DC Association and be stored in a safe secure place that can be easily accessible if the need arises.

We discussed the best way to capture the bowlers' data to create an information hub for the O5 to access was for each Zone /DC to provide the information in an excel spreadsheet. This information will be very useful when talking about realigning zone boundaries.

If you have any questions regarding any of the above, please do not hesitate to contact me or Rhonda Gifford in the Provincial Office at <a href="mailto:rhondagifford@o5pba.ca">rhondagifford@o5pba.ca</a>

Thank you in advance for making this a priority and we appreciate all the time and effort you've invested in our association.

Yours truly,

## Winnie Spires

Winnie Spires
Ontario 5 Pin Bowlers' Association
Membership Co-Chair
Membership Presidents Letter