



## Ontario 5 Pin Bowlers' Association

# 2024-2025 Incentive Program

The Incentive Program will run from the period of SEPTEMBER 15<sup>th</sup> through MAY 15<sup>th</sup> each year **unless otherwise stated**. When awarding points that have a deadline date, we will be using the date and time of emails delivered to the O5 Office.

No extra points will be awarded to those chairs who submit more than one report for the month or reporting period. No points will be awarded for any paperwork received that is not covered by the Incentive Program.

**Please Note:** We will only be allocating points for items sent electronically to [results@o5pba.ca](mailto:results@o5pba.ca), [incentive@o5pba.ca](mailto:incentive@o5pba.ca), [membership@o5pba.ca](mailto:membership@o5pba.ca), [minutes@o5pba.ca](mailto:minutes@o5pba.ca), [entries@o5pba.ca](mailto:entries@o5pba.ca) or [financials@o5pba.ca](mailto:financials@o5pba.ca) this season. We can assure you that by submitting your information to one of these locations, anyone needing the information has access to it. Do not copy anyone such as office staff or board as they will get the email automatically. If a chairperson copies any board members or office staff, will lose 1 point in the zone incentive program for each infraction.

**Please ensure that the subject line of each email summarizes what is included and do not attach multiple items to multiple email addresses.**

## **Zone/DC Membership Points:**

**50 Points** will be awarded to those Zone/DC Associations who submit **all their Registered Leagues'** Executive Registration Forms for the 2024-2025 season, by email to [membership@o5pba.ca](mailto:membership@o5pba.ca) by **October 20, 2024** (This form is found in the Secretary's Handbook).

**50 Points** will be awarded to those Zone/DC Associations who submit their updated Membership lists to [membership@o5pba.ca](mailto:membership@o5pba.ca) for **all their Registered Leagues** on or before **November 13, 2024** (electronic Membership lists will be provided by the O5PBA).

**25 Points** will only be awarded if received between **November 14** and **December 18, 2024**.

**Again, this season – Failure to complete the Membership Application Form completely will result in the bowlers' request for membership to be rejected. Therefore, the bowler will not be eligible for services or tournaments until a fully completed form is received, reviewed, and accepted.**

**50 Points** will be awarded to those Zone/DC Associations who have submitted their updated Life Membership lists to [membership@o5pba.ca](mailto:membership@o5pba.ca)

### **Zone/DC Membership Spreadsheets:**

Each of the Zone/DC Associations will receive a membership spreadsheet at the beginning of 2025, based on their membership at the end of December 2024. It's the Zone /DC Association's responsibility for compiling a membership spreadsheet capturing the data from their completed Membership Application Forms and forwarding them to [membership@o5pba.ca](mailto:membership@o5pba.ca) by **February 19, 2025**. With the added section to our form to be compliant with the new Personal Information Protection and Electronic Documents Act (PIPEDA), we will need that information available to us before any of the Provincial Championships take place.

**100 Points** will be awarded to those Zone/DC Associations who complete and return their Associations' spreadsheet within the established timeframe.

**100 Bonus Points** will be awarded to those Zone/DC Associations based on completeness and percentage of forms submitted.

The original Membership Application forms are to stay in the possession of the Zone/DC Association stored in a safe secure place that can be easily accessible if the need arises.

### **Final Membership Report:**

**25 Points** will be awarded to those Zone/DC Associations who email their Final Membership Report to [membership@o5pba.ca](mailto:membership@o5pba.ca) on or before **May 6, 2025**.

**Bonus Points:** The first five (5) Associations to submit their Final Membership Reports Form will receive additional points, based on which Association submits their report on the earliest date following their meeting. (***25 points 1<sup>st</sup>, 20 points 2<sup>nd</sup>, 15 points 3<sup>rd</sup>, 10 points 4<sup>th</sup>, and 5 points for 5<sup>th</sup>***). The electronic date and time will be the deciding factor in points awarded.

**Bonus Points** will also be awarded to Zone/DC Associations that obtain the following membership based on their 2023-2024 numbers, (***70% or more - 25 points, 60-69% - 20 points, 50-59% - 15 points, 40-49% – 10 points, and 30 -39% - 5 points***).

**Note:** To be considered a Finalist in the Membership Category, the Final Membership Report must have been emailed to [membership@o5pba.ca](mailto:membership@o5pba.ca) by the deadline date.