



## **Ontario 5 Pin Bowlers' Association**

### **SECRETARY'S HANDBOOK**

The Ontario 5 Pin Bowlers' Association will publish the "**SECRETARY'S HANDBOOK**" and "**CALENDAR OF EVENTS**" for distribution to all affiliated League Secretaries at the beginning of the 2015-2016 bowling season.

Tournament Entry Forms, League Round Rules, Record Scores and various other items of interest are contained in the Secretary's Handbook. All tournament dates and deadlines are listed in the Calendar of Events. **Please note that all dates have been coordinated with the O5PBA, Master Bowlers' Association and Bowl Ontario wherever possible.**

It is very important that all Voting Delegates complete and return a "Supplies Order Form" for their Zone and Decentralized Association prior to leaving this Convention.

Those Associations who do not complete and return a Supplies Order Form to the Provincial Office by **JULY 17, 2015**, will receive the same supplies order as last year.

#### **Please Note:**

**Again this year, Individual Average Sheets, Weekly League Standing Sheets and Provincial Record Score Boards will not be shipped out with your supplies orders. These will be posted on our website at [www.o5pba.ca](http://www.o5pba.ca) and copies can be downloaded as needed.**

The O5PBA will continue to provide scoreboards for the High-Low Doubles, Holiday Classic and Provincial Triples Tournament. These scoreboards may be distributed to your League Secretaries when all other supplies are handed out.

Supplies should be ready by the middle of August and we ask, if possible, that someone from your Association pick them up from the Provincial Office. We will advise you as soon as your order is ready. If you would prefer to have your supplies shipped, please provide us with an address where someone is home during the day to receive them.