



## **Ontario 5 Pin Bowlers' Association**

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June 16, 2016

**TO: ZONE ASSOCIATION LANE CERTIFICATION AGENTS**

**SUBJECT: 2016/2017 LANE CERTIFICATION APPLICATIONS**

Enclosed please find the C5PBA Lane Re-Certification Application forms to be used when conducting the lane certification process in your area. Sufficient forms have been included in this package.

As in the past, the O5PBA Board would like to keep the Lane Certification Program within each Zone. In that regard, we continue to encourage each Zone to have multiple Certification Agents so that each Proprietor can have a choice of agents to handle the certification process. Zones are asked to submit a list of all agents that are certified in the Zone to each Proprietor. This will then allow the Proprietor to indicate which agent will certify that centre, and then advise the Zone Certification Agent of their choice.

Lane Certification Agents should be reminded of the following standards for lane certification:

- a. Working foul lights
- b. A sufficient number of house balls on each rack, this includes at least two 5" bowling balls
- c. Working shields on string machines for all league and tournament play
- d. A minimum of 3 second delay in the shield movement on string machines
- e. Regulation channel depths measuring between 2 3/4" and 3 1/2"
- f. Curtains installed at a minimum of 9" and cushions at a minimum of 23" from the tail plank
- g. Lane measurements within tolerances on approaches, lane beds and pin decks

Each Zone is required to have an approved Certification Agent. To become a certified Agent, a person must either attend an O5PBA Lane Certification Course, or otherwise be trained by an O5PBA Master Agent in their region.

Master Agents will work with the Apprentice and show them the correct way to measure a bowling centre. At the next centre, the Apprentice will measure the lanes while the Master Agent observes and provides feedback. At that point the Master Agent will forward a report to the O5PBA Lane Certification Chair on whether the Apprentice has passed or not. If the Apprentice has passed, the final step is to pass a written exam to become a Certified Agent. This Certification is valid for five (5) years and **MUST** be renewed after that 5 year period for that Agent to still be eligible to certify bowling centres. The fee remains at \$25.00.

Agents who were accredited in the 2011-12 season are due to be re-certified prior to the end of the 2016-17 season which is **July 31, 2017**. Attached for your information is the current status of our "Lane Certification Agents" by Zone. The highlighted names are due to be re-certified prior to the end of the 2016-17 season.

For those who need re-certification I have enclosed a copy of the lane certification exam and ask that you complete the exam and return to the Provincial Office at your earliest opportunity so that it can be marked. Please make sure you send the \$25.00 fee with your completed exam.

Please be advised that the following Motion was **CARRIED** at our 2008 Convention:

<b>THAT THE LANE CERTIFICATION FEE BE \$6.00 PER LANE BED AND THE AGENTS HAVE THE DISCRETION TO CHARGE MILEAGE AT THE RATE OF .25 CENTS PER KM.</b>
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**Please Note:** For the 2016-17 season the amount to be submitted to the Provincial Office for Lane Certification will be **\$1.78** per lane bed (HST included). Please be advised that it will not be the practice of the Provincial Office to invoice Zones for their lane certification at the beginning of the season therefore we ask that payment for Lane Certification accompany your forms.

The deadline date for lane certification for the 2016-2017 season will be **September 15, 2016**. If there are any issues that need to be addressed or highlighted, please annotate them on the bottom of the Lane Certification Worksheet form in the "Notes" portion of the form.

Additional forms will be made available on our website should you need them or you can contact the Provincial Office at (416) 426-7167.

Yours truly,

*Rheal Champagne*

Rheal Champagne  
Provincial Lane Certification Chair

Enclosures:

**COURTESY NOTE:**

**IF YOU ARE NOT PLANNING TO BE INVOLVED IN THE LANE CERTIFICATION OF YOUR ZONE DURING THE 2016/2017 SEASON, IT WOULD BE APPRECIATED IF YOU COULD ENSURE THAT THIS PACKAGE IS RETURNED TO THE ZONE ASSOCIATION PRESIDENT SO HE/SHE CAN PASS IT ON TO THE INDIVIDUAL WHO WILL DOING THE LANE CERTIFICATION.**

**YOUR COOPERATION IN THIS REGARD IS GREATLY APPRECIATED!**