



## **Ontario 5 Pin Bowlers' Association**

# **2016-2017 Incentive Program**

Incentive Program will run from the period of OCTOBER 1<sup>ST</sup> through APRIL 30<sup>th</sup> each year **unless otherwise stated**. When awarding points that have a deadline date, we will be using the date and time of the emails delivered to the O5 Office.

**No extra points will be awarded to those chairs who submit more than one report for the month or reporting period. No points will be awarded for any paperwork received that is not covered by the incentive program.**

### **Zone/DC Treasurer Points:**

Points will be awarded to those Zones/DC Associations who submit their required reports by the specified dates.

**1) Monthly Bank Reconciliation Form within:**

**50 POINTS** – 0-10 days of the monthly meeting

**30 POINTS** – 11-20 days of the monthly meeting

**10 POINTS** – 21-30 days of the monthly meeting

(Only one form is required monthly for each bank account registered in your Association's name). **The report must be complete with the bank statement and signature of your President, verifying agreement of bank balance.** (The date and time of the email will be the deciding factor in points awarded).

- 2) **100 POINTS** will be awarded to all Zone and DC Associations who file their **post-dated Membership cheques** to the Provincial Office on or before **November 6, 2016**, including pre-paid Membership dues in full prior to deadline date.
- 3) **25 POINTS** **monthly** will be awarded to all Zone and DC Associations who file their Assessment Invoices, by their established due dates.
- 4) **25 POINTS** will be awarded to all Zone and DC Associations who file **All Invoice Payments, within 30 days of the due date**. (These points will be allocated at season-end once the monthly criteria has been confirmed as met)
- 5) **25 POINTS** will be awarded to all Zone and DC Associations who file their **2016-2017 Banking/Insurance Registration & Bonding Forms** with the Provincial Office by **November 6, 2016**.

**Note:** A **25 POINT DEDUCTION** will be assessed for **each** cheque that is returned to the Provincial Office due to insufficient funds.